

## I N S T I T U T E . F O R . I N Q U I R Y

An Introduction to Inquiry: Professional Development Design Workshop  
January 24-29 2005

### WORKSHOP LOGISTICS

#### **SCHEDULE:**

The workshop begins at 8:30am (continental breakfast available at 8:00am) on Monday, January 24, 2005 and continues through 1:00pm on Saturday, January 29. It will take place at the Exploratorium, located in the Palace of Fine Arts at 3601 Lyon St. in San Francisco. Participants are expected to attend all sessions and should notify us immediately if unable to participate fully through the length of the workshop.

#### **HOTEL RESERVATIONS**

A block of rooms has been reserved at the Coventry Motor Inn (1901 Lombard St.) under the group name "Institute for Inquiry". **The group number is 1050.** The rate for the room is \$79 (double or single) per night plus tax. **Please call the Inn by December 17 at (415) 567-1200 to reserve your room/s.** Within a week of making the reservation you'll need to secure the room by giving a credit card number or sending a check to the hotel.

#### **GETTING TO SAN FRANCISCO**

Please refer to "Getting to San Francisco" for more details on hotel and travel information.

#### **DISTRICT PROFILES**

On the first day of the workshop each team will give a brief (3 minute) introduction to their district's work. In the interest of time, please limit your presentation to a synopsis of one science education issue with which your district has had success and one that is currently a challenge. Enclosed you will find a District Profile template to assist in preparation for your presentation. Please bring a poster on a sheet of standard-sized easel paper (approximately 27" x 34") that can be folded and carried in your suitcase that addresses the questions on the District Profile Template. These brief presentations are only the first in a series of opportunities to share our expertise, draw on each other's experience and develop a network for continued contact. ***Please bring your District Profile posters with you on the first day of the workshop.***

#### **WORKSHOP FEE**

A fee of \$150 must be paid for each workshop participant. Please pay by check or Purchase Order (individually or as a group) made out to "Exploratorium" and marked **Attn: Institute for Inquiry** somewhere on the check. Checks should be sent 2 weeks prior to your workshop dates to the address listed below. Sorry, we cannot accept payment by credit card.

Exploratorium, Institute for Inquiry  
Attn: Liz Cruger  
3601 Lyon St.  
San Francisco, CA 94123-1099

## **ACADEMIC CREDIT**

Participants are eligible to receive post baccalaureate academic credit from UC Santa Cruz Extension program. Details on fees and course requirements will be available at the workshop.

## **ELECTRONIC NETWORK SESSIONS**

At the workshop, there will be a brief introduction to the Inquiry Network, an electronic network created by the Institute for Inquiry to connect participants with each other, staff and resources. As part of the Inquiry Network, all workshop participants with Internet access are encouraged to subscribe to the workshop listserv. The listserv allows participants to network electronically in order to maintain a dialogue about inquiry and inquiry practices with other workshop participants and Exploratorium staff. Instructions for subscribing to the listserv will be distributed at the workshop. *If you currently have e-mail, please bring information on how to remotely access your account so you can subscribe during the workshop.*

## **MEALS**

The Exploratorium will provide coffee and pastries each day of the workshop; please arrive by 8:00am if you would like to enjoy the light breakfast. We will also provide lunch on the first day of the workshop. We suggest you dine at the Museum café or bring a bag lunch the remaining days of the workshop. A list of neighborhood restaurants will be offered on the first day of the workshop.

## **PHONE CALLS**

Messages for national participants should be left with the front desk at the Coventry Motor Inn: 415-567-1200.

## **IN THE EVENT OF AN EMERGENCY**

If you need to be reached during the workshop, the *Institute for Inquiry* phone number is 415-561-0330. Calls are transferred to a voicemail system when no one is in the office. If the caller needs to speak to someone immediately, a receptionist can be reached at the Exploratorium's main office number: 415-563-7337.

## **QUESTIONS?**

Feel free to contact Liz Cruger, Program Coordinator with any questions; [lizc@exploratorium.edu](mailto:lizc@exploratorium.edu) or 415-561-0330